**Sample Visitor Log**

*Pleasant Valley Farm*

**Name of farm:**

**Please see the food safety plan for information on food safety procedures for visitors.**

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| **Date** | **Enter**  **time** | **Exit**  **time** | **Visitor (name)** | **Purpose of visit** | **Host**  **(initials)** | **Read visitor policy (yes or no)** |
| *6/4/13* | *8:30 am* | *9:45 am* | *Jason Gointobe* | *Looking for new cabbage*  *supplier* | *EAB* | *Yes* |
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**Reviewed by:** **Title:** **Date:**